

## Housing Reservation Refund Request

This form is only for new/transfer/prospective students.  
Current students should please refer to the University catalog.

### Deadline(s) to request refund of housing deposit:

Beginning semester: Fall 2018      July 13, 2018  
Spring 2019      December 17, 2018

	<b>EMAIL AND/OR FAX COMPLETE FORM</b> Please allow 30 days for processing.
Today's Date:	
Beginning semester that student applied to Lee University and is requesting refund. (Check one)	<input type="checkbox"/> Fall 2018 <input type="checkbox"/> Spring 2019
Name:	
Lee University ID number or Date of Birth:	
Phone Number:	
Email address:	
Make check payable to*:	
Mailing address for refund check:	
Brief reason for request of refund.	

\*If you paid by credit/debit card, your refund will be sent back to your card.

**Office of Residential Life & Housing**  
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 423.614.8404 fx