Graduate Studies in Business

MBA Admissions Checklist

1. Application to Graduate Studies
2. $25 Application fee (Non-refundable)
3. Official transcripts of all college work
4. Statement of background and professional goals (No more than two typewritten pages)
5. Two recommendation forms
6. MMR Immunization Verification (if born after January 1, 1957)
7. Proof of Chicken Pox Immunity (Required for full-time students born after 1979)
8. Proof of a Tuberculin PPD skin test taken within a one-year period of the date of admissions application (Required for International students ONLY)
9. GMAT test scores (taken within last five years)

International Applicant

In addition to the above listed requirements, international applicants must submit Test of English as a Foreign Language (TOEFL) scores and Notarized Affidavit of Support. The TOEFL and Affidavit of Support must be submitted and accepted by the University prior to review and issuance of the INS form I-20 for U.S. visa. (For detailed information, visit http://prospects.leeuniversity.edu/info/international/default.asp.)

*This form has been included to assist you in the application process and should not be returned to Lee University.