

## application for UNDERGRADUATE ADMISSION

Complete application for admission, including the \$25 application fee, and return to the **Admissions Office** with the following:

♦ **High School Students**

- Official high school transcript(s) indicating graduation date
- Official ACT/SAT score(s)
- Residence Hall Application with \$200 housing deposit or Off Campus Application (see criteria)

♦ **Transfer Students**

- Official college transcript(s) from each college attended
  - \*If college credit totals less than 16 semester or 24 quarter hours, official high school transcript and ACT/SAT score(s) will be required. Students who are Tennessee residents transferring 24 or more semester hours are not required to submit a high school transcript or ACT/SAT scores.
- Residence Hall application with a \$200 housing deposit or Off Campus Application (see criteria)

**Readmission Applicant (returning student)**

A \$25 application fee, official college transcript(s) from each college attended, and a letter of explanation detailing reason for break in attendance. Readmission will be reviewed before acceptance.

**Special Student (non-degree seeking)**

A \$25 application fee, a copy of diploma or official transcript required. Includes students who are at least 21 years old, have earned a prior degree, and are taking classes for enrichment or recertification only.

**International Student**

A \$25 application fee, official secondary school or college post-secondary transcript(s), official bank statement indicating sufficient funds in U.S. dollars to cover Lee's estimate of expenses, signed sponsor guarantee form, signed estimate of expenses form, and official SAT, or TOEFL score report. All credentials must be received and approved before acceptance can be granted and an I-20 issued.

# APPLICATION FOR UNDERGRADUATE ADMISSION

Are you a first time applicant to Lee University?  Yes  No

## PERSONAL INFORMATION (PLEASE PRINT)

Full Legal Name: \_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE (MAIDEN NAME)

Preferred Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Country: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Mobile Phone: ( ) \_\_\_\_\_  
AREA CODE AREA CODE

Social Security Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Birth (mm/dd/yyyy): \_\_\_\_\_ Housing Preference:  On Campus  Off Campus

Gender:  Male  Female Marital Status:  Single  Married  Divorced  Widowed

## PARENT OR SPOUSE INFORMATION (if 23 years or older parent information not necessary)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE (MAIDEN NAME)

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Mobile Phone: ( ) \_\_\_\_\_  
AREA CODE AREA CODE

Work Phone: ( ) \_\_\_\_\_ Email Address: \_\_\_\_\_  
AREA CODE

Occupation: \_\_\_\_\_ College Graduate:  Yes  No Lee Alum:  Yes  No

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE (MAIDEN NAME)

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Mobile Phone: ( ) \_\_\_\_\_  
AREA CODE AREA CODE

Work Phone: ( ) \_\_\_\_\_ Email Address: \_\_\_\_\_  
AREA CODE

Occupation: \_\_\_\_\_ College Graduate:  Yes  No Lee Alum:  Yes  No

## EMERGENCY INFORMATION

Emergency Contact: \_\_\_\_\_

Emergency Contact Phone Number: ( ) \_\_\_\_\_ Alternate Phone: ( ) \_\_\_\_\_  
AREA CODE AREA CODE

## OPTIONAL (for statistical purposes only)

Do you identify yourself as a person of Hispanic/Latino or Spanish origin?  Yes  No

How are you most comfortable describing yourself? (Check all that apply.)

- American Indian or Alaska Native  Asian  Black or African American  Caucasian or White  
 Hawaiian/Pacific Islander  Other \_\_\_\_\_  Prefer Not to Respond

Religious Affiliation: \_\_\_\_\_ Church Name: \_\_\_\_\_

## CITIZENSHIP INFORMATION

Country of Citizenship: \_\_\_\_\_ Country of Residence: \_\_\_\_\_

Immigration Status/Visa Type: \_\_\_\_\_ Birth Country: \_\_\_\_\_

Is English your first language?  Yes  No

# APPLICATION FOR UNDERGRADUATE ADMISSION

Name of High School (Secondary School): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_  
AREA CODE

Graduation Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  Public  Christian  G.E.D.  Home School  Private

College Entrance Exams: ACT (composite) \_\_\_\_\_  Taken  Plan to take on \_\_\_\_/\_\_\_\_/\_\_\_\_

SAT (math + CR) \_\_\_\_\_  Taken  Plan to take on \_\_\_\_/\_\_\_\_/\_\_\_\_

## LIST ALL COLLEGES/UNIVERSITIES CURRENTLY OR PREVIOUSLY ATTENDED (BEGINNING WITH THE MOST RECENT)

*\*INCLUDING COLLEGES ATTENDED FOR DUAL ENROLLMENT WHILE IN HIGH SCHOOL\**

NAME OF INSTITUTION	CITY/STATE	HOURS EARNED (SEM./QTR.)	DATE ATTENDED (MM/YY)
		/	/ to /
		/	/ to /
		/	/ to /
		/	/ to /
		/	/ to /

Degree Held (if any): \_\_\_\_\_ Date Completed: \_\_\_\_\_

## ENROLLMENT INFORMATION

Academic Program (Major): \_\_\_\_\_

Application for Enrollment: 20\_\_\_\_  Fall  Spring  Summer

Classification:  Freshman  Transfer  Readmission

Non-Degree Seeking:  Audit  Transient  Special Student (Non-Degree Seeking)

My status will be:  Full Time  Part Time

Do you plan to apply for Financial Aid?  Yes  No

Are you eligible for Veteran's Benefits?  Yes  No

## AFFIRMATION

What person or event has influenced you to attend Lee? \_\_\_\_\_

I am choosing Lee University because: \_\_\_\_\_

Have you been convicted or indicted for a felony or misdemeanor (above the level of traffic violation)?  Yes  No

As a Christian University, Lee maintains certain standards which are required of every member of our campus community, even if they differ from personal convictions or preferences. My signature indicates that I understand I am governed by the principles and expectations outlined in the Student Life Handbook and the Community Covenant. Failure to comply with these standards will result in discipline by the university. By making this request for admission, I indicate my support of the standards set forth at Lee University.

Signed \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

# LEE UNIVERSITY

## RESIDENCE HALL APPLICATION

Office of Residential Life and Housing ~ PO Box 3450 ~ Cleveland, TN 37320-3450  
 1-800-LEE-9930 ~ (423) 614-6000 ~ housing@leeuniversity.edu

### REQUIRED HOUSING POLICY & APPLICATION PROCESS

Lee University is primarily a residential campus. **Non-local** freshmen and sophomores are required to live in university housing. Complete and mail this form to the Admissions Office, along with a \$200 deposit. **Priority for a residence hall assignment is based on the completed application and date the deposit is received.** Residence hall assignments will not be made without the \$200 deposit. Half of this deposit will be held in a roll-over account as long as the student continues in on-campus housing. The remainder of the deposit will be applied to the student's account. If a new/transfer student cancels his/her Lee University Application, this deposit is refundable by submission of a Residence Hall Reservation Deposit Refund Form. The completed refund form must be received in the Office of Residential Life and Housing thirty days prior to the first day of classes. Requests for refunds of the deposit after this deadline will not be processed. This form is available online at <http://www.leeuniversity.edu/residential-life/links.aspx>.

**Local** freshmen and sophomores may opt to live off campus provided they live with their parents or an immediate relative. An Off-Campus Application must be submitted to the Office of Residential Life and Housing to apply for off-campus housing and approval must be obtained.

### SECTION ONE (PLEASE PRINT)

Full Legal Name: _____		
LAST NAME	FIRST NAME	MIDDLE
Home Phone: ( ) _____	Mobile Phone: ( ) _____	
AREA CODE	AREA CODE	
Date of Birth (mm/dd/yyyy): _____	Email Address: _____	
Emergency Contact: _____		
Emergency Contact Phone Number: ( ) _____		Alternate Phone: ( ) _____
AREA CODE		AREA CODE
<b>APPLICATION IS FOR:</b>		
<input type="checkbox"/> Fall Semester in 20 _____ and/or <input type="checkbox"/> Spring Semester in 20 _____		
<b>GENDER:</b>	<b>STATUS:</b>	<b>ENROLLMENT STATUS:</b>
<input type="checkbox"/> Male	<input type="checkbox"/> Single	<input type="checkbox"/> New Freshman
<input type="checkbox"/> Female	<input type="checkbox"/> Married	<input type="checkbox"/> Transfer
		<input type="checkbox"/> Readmit
		<input type="checkbox"/> Graduate
		<input type="checkbox"/> Off-Campus Moving On
<b>MEAL PLAN: (required for students with less than 30 credit hours)</b>		
*Meal plan information is located at <a href="http://www.lee dining.com/plans.html">http://www.lee dining.com/plans.html</a> .		
<input type="checkbox"/> 21 meals/week	<input type="checkbox"/> 10 meals/week	
<input type="checkbox"/> 15 meals/week	<input type="checkbox"/> Unlimited Plan (Deacon Jones Dining Hall only)	
<b>SPECIAL NEEDS REQUESTS: Inform offices of Academic Support and Health Services of accommodations needed.</b>		
<input type="checkbox"/> I have a need that requires special accommodations. List any information that would be helpful.		
_____		
_____		
_____		

## SECTION TWO

### RESIDENCE HALL PREFERENCE FOR SINGLE STUDENTS

Please list residence halls in order of preference. The University cannot guarantee particular assignment requests, however, every request is given the best possible consideration. The university reserves the right to reassign students to a different residence hall if the need arises. Note: Residence halls differ in price. Please refer to the following, <http://www.leeuniversity.edu/business-office/info/itemized-expenses.aspx> for current cost per semester and descriptions of the residence halls. \*indicates apartment style residence halls.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

#### Residence Halls for FEMALE Students

Atkins-Ellis Hall \*Storms Hall (*sophomore status or higher*)  
Simmons Hall \*Livingston Hall (*sophomore status or higher*)  
Nora Chambers Hall \*Keeble Hall (*junior status or higher*)  
Tharp Hall \*Brinsfield Row (*junior status or higher*)  
Davis Hall \*Livingston East (*junior status or higher*)  
Sharp Hall  
Cross Hall

#### Residence Halls for MALE Students

New Hughes Hall  
Medlin Hall  
O'Bannon Hall  
Bowdle Hall  
\*B.L. Hicks Hall (*sophomore status or higher*)  
\*Brinsfield Row (*junior status or higher*)

**Preferred roommates are asked to submit their residence hall applications and deposits together.  
Requests will be honored if possible.**

Preferred roommate: \_\_\_\_\_  
LAST NAME FIRST NAME (FULL LEGAL NAME) MIDDLE

#### Study/Sleep Habits

I stay up late Favorite kind of music \_\_\_\_\_  
 I do not stay up late Hobbies/Interests \_\_\_\_\_  
 I am an early riser Additional Comments \_\_\_\_\_  
 I am a late riser Major Field of Study \_\_\_\_\_

### APARTMENTS FOR FAMILIES AND NON-TRADITIONAL STUDENTS

#### \*Carroll Court

One Bedroom (families with no children)  Two Bedroom (families with two child maximum limit)

Spouse's Name: \_\_\_\_\_ Lee student?  Yes  No

Child(ren)'s name/Date of Birth: \_\_\_\_\_

## SECTION THREE

I understand that preferences for roommates and specific residence halls will be honored if possible, but cannot be guaranteed. My signature indicates that I understand and agree to respect and adhere to all policies and procedures pertaining to Lee University Housing as outlined in all Lee University publications along with information given at Residence Hall meetings which are made part of this agreement.

Failure to confirm enrollment as a student of Lee University will result in immediate loss of university housing and a daily housing charge, which retroactively accrues from the date of moving onto campus.

A signature is required in order to process this Residence Hall Application.

Signature of Student \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### FOR OFFICE USE ONLY

Student Colleague ID: \_\_\_\_\_ Entering Semester/Year: \_\_\_\_\_

Date Received: \_\_\_\_\_ By (please initial): Adm \_\_\_\_\_ RLO \_\_\_\_\_ BO \_\_\_\_\_

Check or Money Order number: \_\_\_\_\_ Amount: \_\_\_\_\_

# ACADEMIC SCHOLARSHIPS

The Centennial, Presidential and Dean's scholarships are awarded to first-time freshmen each year based upon ACT or SAT scores. Composite scores for scholarship consideration are taken only from a single test date, and tests must be taken on one of the published national test dates set by The College Board. Students who take the ACT residual test on campus are NOT eligible for academic scholarship consideration. Each academic scholar must maintain a full-time Lee University undergraduate class load of 12-17 semester hours each semester. Academic scholarships do NOT cover the cost of summer camps or Summer Honors. Students older than traditional high school graduates are eligible for academic scholarships if they are first time college attendees.

**Institutional Scholarships (including academic scholarships and employee tuition discounts) can be applied toward only one Lee University off campus study program during a student's enrollment at Lee.**

**Centennial Scholarship** is awarded to any student who has graduated from an approved high school and who scores 32-36 on the ACT or 1410-1600 (Math and Critical Reasoning only) composite score on the SAT. Those students who qualify must carry more than 11 credit hours per semester and maintain a 3.0 cumulative GPA or higher in order to continue receiving the award. The scholarship is distributed in two phases. In the first phase, all Centennial Scholars receive an amount equal to standard tuition. This phase lasts for the recipient's freshman year. The second phase is in effect from the recipient's sophomore year until he or she graduates. In the second phase, Centennial Scholars are separated into two categories, Centennial Gold and Centennial Silver. Those Centennial Scholars with a cumulative GPA of 3.0 to 3.69 will be designated as Centennial Silver.

Those with a cumulative GPA of 3.7 and above will be designated as Centennial Gold. A Centennial Silver Scholar receives an amount equal to half-tuition for each semester that he or she qualifies. A Centennial Gold Scholar receives an amount equal to full-tuition for each qualifying semester. If at any time the student should lose the scholarship for falling below the 3.0 or the 3.7 cumulative grade point requirement, it can be reinstated at either level once the GPA is equal to or above the original level. This scholarship can be used in any semester including the summer (must take 4 credit hours in any one summer session), but not after graduation. The Centennial Scholarship is awarded in place of, not in addition to, the Honor Scholarship. If a student enrolls in another college/university before attending Lee University, this student will forfeit his or her eligibility for the Centennial Scholarship. This scholarship is awarded by the Office of Admissions.

**Presidential Scholarship** is awarded to any student who has graduated from an approved high school and who scores 27-31 on the ACT or 1250-1400 (Math and Critical Reasoning only) composite score on the SAT. This guaranteed scholarship award is \$10,000 for the first year (two semesters) and \$6,000 for the second year (two semesters). During the second year, Presidential Scholars are eligible for the Honor Scholarship in addition to the second year award, if he or she meets Honor Scholarship requirements. Students who enroll in another college/university before attending Lee University forfeit eligibility. Presidential scholarships are awarded by the Office of Admissions.

**Dean's Scholarship** is awarded to any student who has graduated from an approved high school and who scores 24-26 on the ACT or 1130-1240 (Math and Critical Reasoning only) composite score on the SAT. This scholarship award is \$7,000 for the freshman year (two semesters). Students who enroll in another college/university before attending Lee University forfeit eligibility. Dean's scholarships are awarded by the Office of Admissions.

**Honor Scholarship** is awarded to any incoming applicant or returning student who has passed a minimum of thirty (30) semester hours, has a cumulative GPA of at least 3.7, and who is currently enrolled as a full-time undergraduate student. The scholarship provides the amount of \$2,000 for the semester awarded. This scholarship can be utilized in an unlimited number of semesters as long as all criteria mentioned above are met. The Honor Scholarship can be awarded to second year Presidential Scholarship recipients. Students enrolled in the Division of Adult Learning or students who have already graduated with a bachelor's degree are not eligible for this scholarship. This scholarship is awarded by the Office of Records.

## FOR MORE INFORMATION CONTACT

LEE UNIVERSITY ADMISSIONS

P.O. Box 3450

Cleveland, TN 37320-3450

1-800-533-9930

Phone: 423-614-8500 Fax: 423-614-8533

e-mail: [admissions@leeuniversity.edu](mailto:admissions@leeuniversity.edu)

or visit us at [www.leeuniversity.edu](http://www.leeuniversity.edu)

Lee University does not discriminate in its admissions, educational programs, scholarships and loans, or employment and administrative practices on the basis of race, color, and national origin, religion, sex, age, or disability. Students, faculty, and staff are assured of participation in University programs and in the use of facilities without such discrimination.